

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
May 11, 2015

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Carissa LaTourette
Nichol Mangino
Trak Patel
Casandra Slade

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill
Brendan Murphy
Judy Calhoun

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel and Casandra Slade.

OATH OF OFFICE – Casandra Slade, a winning candidate in the April 7, 2015 School Board Election, recited the Oath of Office and was officially seated on the Board for a new term.

PUBLIC COMMENT – There was none.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – It was agreed to add two discussion items to the agenda: SEDOL Budget, and IASB Self-Evaluation.

RECOGNITION – There was none.

INFORMATION/DISCUSSION ITEMS

BOE MEETING DATES – The Board discussed possible meeting dates for the 2015-16 School Year. Several points were discussed, including:

- Each Board Member's availability
- Days of the week that the Board has met in the past
- SEDOL Governing Board meeting dates
- Guidance from the IASB concerning meeting dates
- How possible schedules might be affected by holidays
- Expectation of continuity
- Importance of Board Member attendance at meetings

The Board Members agreed to check their personal schedules so that a decision can be made at the next Regular Board Meeting.

FOOD SERVICE CONTRACT – Dr. Stephen Johns said the current Arbor Management Food Service contract allows for four 1-year renewals. Arbor is requesting that it be approved for its third 1-year renewal to provide cafeteria food service for the 2015-16 School Year. Arbor is asking for an increase of 3 percent in the meal rate as allowed in the agreement. This does not affect the lunch price to students, which was previously approved at \$2.70 for the upcoming school year. Dr. Johns said he recommends granting Arbor the contract extension. This will be an action item on a future Board agenda.

HOUSE LEASE CONTRACT – Supt. Jason Lind said it is time for the Board to consider extending the lease on the house owned by the district. The house is currently being leased to middle school teacher Ana Bibian. She is allowed to live in the house rent-free in exchange for conducting building checks twice a day on weekends and some holidays. This would be the second year of the three-year lease. Supt. Lind said he recommends that the lease be extended another year to Ms. Bibian. This will be an action item on a future Board agenda.

FINAL 2014-15 SCHOOL YEAR CALENDAR – Supt. Jason Lind explained that the Board must approve the final calendar for the 2014-15 School Year, which was adjusted for the three days that school was closed due to bad weather. This will be an action item on a future Board agenda.

MEMBERSHIP IN REGIONAL OFFICE OF EDUCATION – Supt. Jason Lind said he recommends that the Board approve annual membership in the Lake County Educational Services Cooperative, part of the Regional Office of Education. Millburn's membership fee will be \$3,209. Supt. Lind said the district recoups some of the fee through workshop credits and other staff development credit. This will be an action item on a future Board agenda.

APPOINTMENTS – At the next Regular Meeting, the Board will consider the following appointments:

- Depository: State Bank of the Lakes
- Treasurer: To Be Determined
- Legal Counsel: Hodges, Loizzi, Eisenhammer, Rodick & Kohn
- Publisher: Daily Herald

TECH SUPPORT POSITION – Supt. Jason Lind explained that current staff member, Chris Griesheimer, who has been working part-time providing technology support, is resigning. Supt. Lind is recommending that the part-time position be eliminated and a new full-time position be created. He said there is an ever-growing need for tech support because of computer-based testing and new curriculums that rely heavily on technology. The Board reviewed the job description details, including qualifications and job responsibilities. If the position is approved, there would be three full-time staff members in the Technology Department. Dr. Stephen Johns estimated that the additional cost would be about \$28,000. Technology Director Joanne Rathunde plans to present an overview of the Technology Department, including its goals, at an upcoming Board Meeting.

SUPERINTENDENT EVALUATION – Diane Campbell said she has distributed forms regarding the superintendent evaluation to all Board Members. She asked that these forms be returned to her by May 22. She will compile the results, which will be discussed in Executive Session at the next Board Meeting.

SEDOL BUDGET – Diane Campbell, who is the Board's representative to SEDOL, reported that the SEDOL Governing Board will vote on its budget June. 10. She said Millburn can anticipate about a 3 percent increase in its financial obligation to SEDOL, the special education cooperative in Lake County. Supt. Jason Lind said that he is a member of the SEDOL long-range planning committee, which has had many discussions concerning the funding formulas.

IASB SELF-EVALUATION – Jane Gattone reminded Board Members that the Board usually meets once a year with a field representative from IASB for a Board Self-Evaluation. Ms. Gattone said the first opportunity to schedule this evaluation is Aug. 19. She asked Board Members to check their availability to meet on this date.

FUTURE AGENDA ITEMS

Future agenda items include:

- Items under discussion during tonight's meeting
- Technology Committee Presentation

BOARD REPORTS

A Board Member asked if a Board Visit could be scheduled during PARCC testing. The principals will check the protocol for observing the actual testing. The principals asked that Board Members schedule their visits in advance, when possible.

SUPERINTENDENT REPORT

Supt. Jason Lind reported on the following:

- Upcoming band and choir concerts
- Video of 5th Grade anti-bullying presentation on website
- Updates on the ELA (English/Language Arts) Committee, which is focusing on writing and reading curriculums
- Middle School math scores

BUSINESS OFFICE REPORT

Dr. Stephen Johns reported on General State Aid reductions, bidding for direct-fired bus heaters, the legal issues governing video and audio bus camera systems, and summer building projects.

It was noted that Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 8:44 p.m.


EXECUTIVE SESSION

A motion was made by Nichol Mangino and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Jane Gattone, Nichol Mangino, Carissa LaTourette, Casandra Slade and Greg Ball. Nays: none. Absent: none. The motion passed. The Executive Session began at 8:55 p.m.

A motion was made by Casandra Slade and seconded by Greg Ball to adjourn the Executive Session at 10:30 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.


COMMITTEE OF THE WHOLE MEETING RESUMES

There being no further business, a motion was made by Trak Patel and seconded by Nichol Mangino to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 10:31 p.m.




 President
 Board of Education
 Millburn School District 24

ATTEST:



 Secretary
 Board of Education
 Millburn School District 24



 Date